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**Daniel S. Little, AICP, Executive Director**

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Date: August 9, 2018

To: Kathy Grah, Branch Chief  
Office of Community & Regional Planning  
Caltrans District 2 – Regional Planning  
1657 Riverside Drive, Redding, CA 96001

From: Sean Tiedgen, AICP, Senior Transportation Planner  
Shasta Regional Transportation Agency (SRTA)  
1255 East Street, Suite 202, Redding, CA 96001

**Subject: Amendment #2 Changes to SRTA's Fiscal Year 2018-2020 Overall Work Program**

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This memo provides details regarding a second (administrative) amendment to SRTA's Fiscal Year 2018-2020 Overall Work Program (OWP). This amendment does not change the overall OWP budget nor does it change the overall budget for Federal Highway Administration Planning (FHWA PL) funds that are revised.

The following changes were made with this amendment:

1. Consultant budget for work element 703.01 (Active Transportation Planning) was increased by \$10,000 in FHWA PL funds; and
2. Consultant budget for work element 705.05 (Regional Modeling & Forecasting Tools) was decreased by \$10,000 in FHWA PL funds.

All changes are reflected in the OWP worksheets and highlighted in yellow.

C: Aaron Casas, Associate Planner, Regional and Community Planning, Caltrans District 2  
Daniel S. Little, AICP, Executive Director, Shasta Regional Transportation Agency (SRTA)